

# CALIFORNIA PRISON HEALTH CARE SERVICES (CDCR - PLATA)



## SUPERVISING CLINICAL LABORATORY TECHNOLOGIST (CORRECTIONAL FACILITY)

SV32/9349 – Exam Code: 9RC31

### OPEN - STATEWIDE CONTINUOUS TESTING

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

<b>EXAMINATION BASE</b>	<b>Departmental Open Statewide Examination for: CALIFORNIA PRISON HEALTH CARE SERVICES (CPHCS) (CDCR - PLATA)</b>
<b>WHO CAN APPLY</b>	Applicants who meet the minimum qualifications as stated <u>and</u> who <u>have not</u> previously tested for the Supervising Clinical Laboratory Technologist (CF) exam with the CPHCS within the last 12 months may apply for the examination as indicated below. Applications will not be accepted on a promotional basis.
<b>HOW TO APPLY</b>	<p>Submit Examination Application (Std. Form 678)</p> <p><b><u>By mail:</u></b> <span style="margin-left: 150px;"><b>or</b></span> <b><u>In person:</u></b></p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><b>California Prison Health Care Services (CDCR - Plata) Selection Services Section P.O. Box 4038, Suite 350 Sacramento, CA 95812-4038 (916) 445-1086</b></p> </div> <div style="width: 45%;"> <p><b>California Prison Health Care Services (CDCR - Plata) Selection Services Section 501 J Street, Suite 350 Sacramento, CA 95814 (916) 445-1086</b></p> </div> </div> <p>If you are personally delivering your application, you must do so between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, to the same street address as listed above for the Selection Services Section.</p> <p><b><u>Note:</u></b> Only Applications with an original signature will be accepted.</p> <p style="text-align: center;"><b>DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD</b></p>
<b>APPLICATION DEADLINE/ TESTING PERIOD</b>	Applications will be accepted and processed continuously. All applicants must meet the education and/or experience requirements for this examination at the time he or she files his or her application. The testing period for this examination is 12 months. You may file and take the examination at any time. Once you have taken the examination, you may not re-test for 12 months.
<b>SALARY RANGE(S)</b>	As of January 2009 \$ 4,622 - \$5,856 per month.
<b>BENEFITS</b>	<ul style="list-style-type: none"> <li>• Deferred Compensation Plans (Savings pool, 401k and 457 plan)</li> <li>• \$100 monthly Bilingual Differential Pay</li> <li>• 75% Reimbursement of Van Pool, \$65 maximum per month (\$100 primary driver)</li> <li>• 75% Reimbursement of Public Transit Passes, \$65 maximum per month</li> <li>• Flexible work hours (Management discretion)</li> <li>• Pre-tax parking (Where applicable)</li> <li>• Fourteen (14) paid holidays</li> <li>• Generous paid vacation/sick leave or annual leave</li> <li>• Jury duty/military/bereavement leave</li> <li>• Health, Dental, Vision Care Plans (Rural Health Care Equity Program for areas without HMOs)</li> <li>• Pre-retirement death benefit</li> <li>• Dependent Care Program</li> <li>• Long Term Insurance (CalPERS)</li> <li>• Home Loan Program (CalPERS)</li> <li>• Legal Services</li> <li>• Reimbursement of License Renewal Fees (Actual Cost)</li> </ul>

(Continued on reverse)

<b>SPECIAL TESTING ARRANGEMENTS</b>	If you have a disability and need special testing arrangements, mark the appropriate box in Part 2 of the "Examination Application". You will be contacted to make specific arrangements.
<b>MINIMUM QUALIFICATIONS</b>	<p>All applicants must meet the minimum qualifications indicated below at the time of filing his or her application.</p> <p><b>LICENSE:</b>  Possession of a valid California State Clinical Laboratory Technologist license (pending Department of Personnel Administration and State Personnel Board approval, minimum qualification correction in license title to Clinical Laboratory Scientist) or a license of equal or higher level issued by the State Department of Health Services. (Applicants who do not meet these requirements will be admitted to the examination, but must secure the required license before they will be considered eligible for appointment.)</p> <p style="text-align: center;"><b>AND</b></p> <p><b>EXPERIENCE:</b>  Three years of experience in comprehensive clinical laboratory work which has involved making laboratory analyses.</p> <p><b>SPECIAL PERSONAL CHARACTERISTICS:</b>  Empathic understanding of patients of a State correctional facility; willingness to work in a State correctional facility; emotional stability; patience; tact; alertness; and keenness of observation; and color vision adequate to successfully perform the essential functions of the job.</p> <p><b>SPECIAL PHYSICAL CHARACTERISTICS:</b>  Persons appointed to this position must be reasonably expected to have and maintain sufficient strength, agility and endurance to perform during stressful (physical, mental and emotional) situations encountered on the job without compromising their health and well-being or that of their fellow employees or that of inmates.</p> <p>Assignments may include sole responsibility for the supervision of inmates and/or the protection of personal and real property.</p> <p><b>Note:</b> Applicants must show their license number, title, and expiration date on their Examination Application (Std. Form 678).</p>
<b>EXAMINATION PLAN</b>	<p style="text-align: center;"><b>EDUCATION AND EXPERIENCE – WEIGHTED 100%</b></p> <p>This examination will consist solely of an evaluation of each candidate's experience and education compared to a standard developed from the class specification. For this reason, it is especially important that each candidate take special care to accurately complete their application. List all experience relevant to the "Minimum Qualifications" shown on this announcement. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained.</p>
<b>ELIGIBLE LIST INFORMATION</b>	The resulting eligible list(s) will be established to fill vacancies for the California Prison Health Care Services at various locations. Names of successful competitors are merged into the list in order of final scores, regardless of date. Eligibility expires 12 months after establishment, unless the needs of the service and/or conditions of the list warrant a change in this period.
<b>POSITION DESCRIPTION AND LOCATION(S)</b>	<p>A Supervising Clinical Laboratory Technologist, Correctional Facility is the supervisory level in this series. Under general medical direction, the incumbent is responsible in planning, developing, coordinating, and supervising the work of a large clinical laboratory for a State correction facility and performs the most difficult technical work. The Supervising Clinical Laboratory Technologist assigns, directs, and checks the work of laboratory personnel, including technologists and assistants; participates in the evaluation of new techniques and procedures in the laboratory in terms of personnel, equipment, space, method comparison, cost analysis and establishment of reference intervals; writes and revises technical policy/procedures; instructs workers in laboratory principles and practices, evaluates their work, and takes appropriate action with respect to their work performance; directs the tabulating and recording of tests; and does other related work.</p> <p>Positions exist statewide with the California Prison Health Care Services.</p>

**VETERANS POINTS/  
CAREER CREDITS**

Veteran's Preference Points will be granted in this examination. Due to changes in the law, which were effective January 1, 1996, veterans who have achieved permanent civil service status are not eligible to receive Veteran's Preference Points. Career credits will not be granted in this examination.

**GENERAL INFORMATION**

**It is the candidate's responsibility** to contact the California Prison Health Care Services, Selection Services Section at (916) 445-1086, three weeks after mailing his/her application if he/she has not received a progress notice.

**Applications** are available at the State Personnel Board or their website at [spb.ca.gov](http://spb.ca.gov), local offices of the Employment Development Department, and the California Prison Health Care Services (CDCR-Plata) as noted on the front of this bulletin.

**If you meet the requirements** stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on this bulletin will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

**The California Prison Health Care Services** reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

**Eligible Lists:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional; 2) departmental promotional; 3) multi-departmental promotional; 4) servicewide promotional; 5) departmental open; 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire from one to four years unless otherwise stated in this bulletin.

**General Qualifications:** Competitors must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records, personal history, and fingerprinting may be required.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

**ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES WILL BE HIRED**

**FOR CURRENT CALIFORNIA PRISON HEALTH CARE SERVICES TESTING INFORMATION CALL (916) 445-1086**

California Relay Service for the Deaf or Hearing Impaired: 1-800-735-2929  
[www.cphcs.ca.gov](http://www.cphcs.ca.gov)

**THIS CANCELS AND SUPERSEDES ALL PREVIOUSLY ISSUED BULLETINS**

JB (02/27/09)